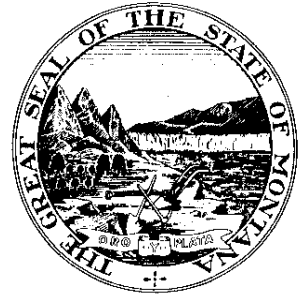


THE STATE OF MONTANA

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## **INSTRUCTIONS** (Revised 06/03) **FORM C-118** **DISPOSITION OF SURPLUS CAMPAIGN** **FUNDS STATEMENT**

### **WHO IS REQUIRED TO FILE A FORM C-118?**

Following the filing of a closing campaign finance report, all candidates with surplus campaign funds are required to file a Form C-118, pursuant to Montana Code Annotated § 13-37-240.

### **WHAT INFORMATION IS TO BE REPORTED?**

Pursuant to Montana Code Annotated § 13-37-240, the candidate shall disclose the disposition of any surplus campaign funds. Montana Administrative Rule 44.10.335 provides that Form C-118 shall be accompanied by copies of receipts from all recipients of any surplus campaign funds.

### **WHEN MUST A FORM C-118 BE FILED?**

Within 120 days of filing a closing campaign finance report, a candidate must dispose of surplus campaign funds. Form C-118 must be filed by a candidate within 135 days after a closing report is filed.

### **WHERE MUST A FORM C-118 BE FILED?**

- One copy is to be filed with the Commissioner of Political Practices at the address above.
- One copy is to be filed with the Election Administrator of the candidate's resident county.
- One copy is to be retained for the candidate's records.

*Please detach these instructions before filing Form C-118*